

**FFA CHAPTER COMMITTEE MEETING REPORT: FORM POA-3**

Date of meeting: \_\_\_\_\_  
Name of committee: \_\_\_\_\_  
Members present: \_\_\_\_\_  
Members absent: \_\_\_\_\_

Action taken:	Member(s) responsible:
_____	_____
_____	_____
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Comments:  
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Submitted by: \_\_\_\_\_  
*(committee chair)*